



**Position:** Care Manager-Social Worker (SW)

**Hours:** 40 Hours per week/salaried/exempt

**Annual Salary:** Based upon experience and qualifications

**Applicants:** Send cover letter and resume to Kerri Gilson, Executive Director  
[kerrig@essentialps.org](mailto:kerrig@essentialps.org)

**EPS Mission:** Essential Pregnancy Services exists to provide life-affirming, holistic support to women experiencing unexpected or under-supported pregnancies.

**Position Purpose:** Develop treatment plans and prevention strategies for clients of EPS. Responsibilities include assessing clients, creating individualized care plans and referrals, monitoring clients' progress and collaborating with a multidisciplinary team. Supervision of Mental Health Providers and Case Managers.

**Responsibilities:**

- Commitment to the mission, core values, and services provided by EPS
- Assess, plan and implement care strategies that are individualized for client and directed toward the most appropriate level of care
- Identify and initiate referrals for social service programs; including financial, psychosocial, community and state supportive services
- Establish an interdisciplinary psychosocial treatment plan including both short-term and long-term goals
- Promote and teach clients ways to cope with stressful situations while striving for practical and manageable solutions
- Oversee the organization and implementation of client education classes
- Oversee the organization and implementation of client special events
- Supervise Mental Health Providers and Case Managers
- Monitor, maintain, and report accurate program and client statistics on a monthly basis
- Responsible for training team members to accurately bill client services in compliance with grant guidelines set forth by the Nebraska Parent Care Network
- Act as an administrator for BrightCourse, Loyverse, and eKYROS
- Grow and maintain a comprehensive directory of community resources

Additional Responsibilities:

- Attend monthly EPS Staff meeting
- Follow EPS approved policies and procedures
- Monitor and maintain client databases for accuracy of upcoming and completed appointments
- Responsible for miscellaneous duties as assigned by the Director of Health and Wellness
- Adhere to ethical and professional guidelines by maintaining appropriate boundaries and client confidentiality at all times

Knowledge/Skills/Abilities:

- Ability to problem solve and perform in high-pressure situations and to provide loving, non-judgmental service and care to EPS clients
- Ability to manage multiple projects at one time
- Proficient in Microsoft Office and Google Workspace
- Excellent verbal communication skills to interact with clients in a professional manner in person and on the phone
- Attention to detail and ability and willingness to follow policies and procedures
- Work independently and as a team player for projects
- Willing to assist with miscellaneous duties as assigned

Qualifications:

- Bachelor's Degree in Social Work (BSW) required
- Master's Degree in Social Work (MSW) preferred
- Current licensure in the state of Nebraska
- 2+ years case management or care coordination experience preferred
- 2+ years behavioral health experience preferred but not required
- 2+ years supervisory experience preferred
- Bilingual (Spanish and/or Karen) preferred but not required

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